

**STATE ENHANCED 9-1-1  
ADVISORY COMMITTEE  
MEETING MINUTES  
OCTOBER 17, 2002**

**Members Present:**

Chair, Chris Fischer, Mike Akin, *Association of Washington Cities - West*  
Dan Aycock, *Member at Large*  
Rebecca Beaton, *Washington Utilities and Transportation Commission (WUTC)*  
Bob Connell, *Verizon*  
Dave Cowardin, *Washington State Association of Fire Chiefs*  
Jack Cvitanovic, *Department of Health*  
Patty Danner, *Large Urban Counties - East*  
Marlys Davis, *King County*  
Bill Graedel, *Washington State Association of Counties - East*  
Lynn Mell, *VoiceStream Wireless*  
Jim Quackenbush, *National Emergency Number Association (NENA)*  
Markus Volke, *Qwest*  
Marj Williams, *Large Urban Counties – West*  
Naomi Wu, *Small Rural Counties - West*

**Alternate Members Present:**

JoAnn Boggs, *Washington State Emergency Management Association (WSEMA)*  
Mike Fagan, *Washington Independent Telephone Association (WITA)*  
Steve Reinke, *Small Rural Counties - East*  
Patti VonBargen, *Association of Washington Cities – East*  
Larry Borrell, *Washington State Patrol*

**Guests Present:**

Rosemari Ogden (*Qwest*), Deanna Wells (*Cowlitz*), Lou Grugza (*Cingular*), Lisa Heinrich (*Columbia*), John Talbut (*Clark*), Rich Foster (*Clark*), Richard Kirton (*Kitsap*), Ben Keller (*Garfield*), Diane Harrington (*Verizon*).

**County Coordinators Present:**

Eileen Ervin (*Chelan*), **Naomi Wu** (*Clallam*), Tom Griffith (*Clark*), Roger Trump (*Columbia*), Cindy Barnd (*Cowlitz*), Virginia Boyd (*Garfield*), Peggy Fouts (*Grays Harbor*), Tom Shaughnessy (*Island*), Tracy Stringer (*Jefferson*), **Marlys Davis** (*King*), **Steve Reinke** (*Kittitas*), Lanette Scapillato (*Lewis*), Dee Ann Edwards (*Lincoln*), Connie Humphrey (*Okanogan*), Stephanie Fritts (*Pacific*), **JoAnn Boggs** (*Pend Oreille*), Deb Welsh (*Skagit*), **Marj Williams** (*Snohomish*), Debby McCanna (*Stevens*), **Jim Quackenbush** (*Thurston*), Sandra Saffell (*Walla Walla*), Rick Sucee (*Whatcom*), **Patti VonBargen** (*Whitman*), and Wayne Wantland (*Yakima*).

**State Office Staff Present:**

Bob Oenning, Dave Irwin, Kurt Hardin, Catherine Bartholomew, Dave Griffith and Teresa Lewis.

**Welcome and Introductions:**

Chris Fischer called the meeting to order at 9:35 am. Members and guests introduced themselves. She then asked all to put their pagers and cell phones on vibrate or mute.

**Review and Approval of the Minutes (September 19, 2002):** On page 2, under Old Business, third sentence, change the *wads* to *was*.

**Dan Aycock motioned to approve the minutes from the September 19, 2002 meeting as amended. Jim Quackenbush seconded the motion. The motion carried.**

**Old Business:**

Bob Oenning stated that AAG informal opinion have not come back as of yet.

**SUBCOMMITTEE REPORTS:**

**Wireless – Marlys Davis**

Marlys passed out a sales advertisement from the Seattle Times newspaper, stating that Cell phones are equipped with GPS for 911. For those that thought Phase II was a few years away, sales of it is actually being marketed.

**Phase I Enhanced 911 Service Agreement:** The amended language to change the cost recovery is still being worked on. Cost recovery will begin on release of funds from the state office to the counties, for those counties eligible for assistance. It also states that if there is a shortage of funds, carrier cost recovery may be reduced or terminated. In that case, the funds will be distributed based on subscriber count in the county.

Kurt Hardin handed out a two-sided spreadsheet listing the recurring and non-recurring costs for Phase I and the tax rates for each county **[ENCL 1]**. Kurt stated that the state office will enter into a statewide agreement with the Local Exchange Carriers (LEC), who provide 911 switching to pay for the wireless routing portion. The state office will pay the recurring, non-recurring cost of LEC interface charges and the database cost for Phase I. Kurt informed the counties that they would need to track their wireline and wireless revenues and expenditures separately.

Kurt reported that 29 counties have passed an increased wireless tax ordinance. He will be calling those that have not to confirm that this will be done and in place by November 1<sup>st</sup>. There are two counties that will not have this in place due to election sensitivity, but will be notifying carries to meet the January 1 implementation date.

Kurt stated that the state office meet with Department of Revenue last week. They are in the process of putting together the statewide wireless tax notification. They informed the state office that there are 600 companies that they are sending the notification to: this includes every provider of two-way wireless communication devices. The state office has put in an emergency request for The Washington Military Department's Attorney General to go and talk with them about sorting this issue out to assure that the tax is only applied to cellular phones and not everything they are talking about.

Phase I order spreadsheet **[ENCL 2]**. Kurt Hardin asked that if there are changes to the spreadsheet to please submit those to the State Office or to Doug Gehrke. The spreadsheet is current as of October 14 and shows considerable progress.

Kurt Hardin gave a status report on the Selective Router meeting around the state. All but two have been held and everything is going well. Kurt stated that an example of a re-initialization letter (restarting the clock) and a current list of Phase I Wireless contacts would be going out to all the county coordinators within the next week.

*ALI Display format for Washington State Phase I information & Phase II – W format (Verizon) – [ENCL 3]* and *ALI Display format for Washington State Phase I information & Phase II – 30W format (Qwest) – [ENCL 4]* were handed out. These documents give you an idea of what the ALI display screen will look like for Phase I & Phase II and the changes that are coming. These changes are not in agreement with the NENA standards. This is being looked at. During a trial run, the CAD systems did not recognize some of the information that came through and it dropped digits from house numbers and phone numbers. This information format may mean replacing the CAD interface to the ALI data stream will need to be rewritten.

Markus Volke talked more about the changes that are needed for the displays. He handed out the Qwest Corporation (DRAFT) of the WN U-40 Exchange and Network Services Washington *[ENCL 5]*; a letter to its customers from Qwest *[ENCL 6]*; and a Phase II Wireless E2 9-1-1 Call Path diagram *[ENCL 7]*.

Dave Griffith reported that an order came through the FCC. Last month the FCC issued some changes to their Part 22 Rules, which deal with Cellular carriers. The order number is #FCC02-229. There were two major decisions in that order. The first being, the phasing out of the requirements for carriers to provide analog service. That phase out will take place over the next five years. The second decision was regarding electronic serial numbers required on cell phones, which have now been eliminated.

Kurt Hardin gave some updated information on the LEC interface costs, since there is no service agreement in place at this time. The state office can pay individual county phone bills from Qwest that Qwest submits to the state office, until the service agreement is in place. This assures that the counties can go ahead and order Phase I without the burden of the costs for these charges.

### **Wireless WAC Rule-Making – Steve Reinke**

Steve reported that the group is working on the WAC for wireless assistance for from the state. The definitions page has been resolved. There was some intense discussion regarding which entities are eligible. There will be an interim meeting on November 6, at the Radisson. The next meeting after that is November 20. At the November 6<sup>th</sup> meeting the workgroup will be talking about priorities and fundable items. At the November Advisory Committee meeting the group will have some materials to distribute and plans some lengthy discussion regarding policy issues. A timeline for the Wireless WAC Rule-making subcommittee was handed out *[ENCL 8]*.

### **STATE OFFICE REPORTS:**

#### **Legislation:**

Bob Oenning stated the WUTC is finalizing the rules for the Operations of Telephone Companies. Bob will make sure that the County Coordinators will get a copy of these rules when they are final. The state budget is officially \$2 billion plus out-of-balance. It is going to get worse before it gets better. The Governor's Office is looking at beginning a new process for budgeting, which prioritizes even dedicated funds.

#### **Financial Status:**

Catherine Bartholomew reported on the State Office Financial Status **[Encl 9-12]**. Catherine also reminded everyone that the Inappropriate Call Survey has started and to please make sure that you get that into the state office at the end of the two week time period.

**National Issues:**

Bob reported that Homeland Defense money would be coming to the states. This will be plan development funding and E911 contingency planning is currently included in these plan requirements.

Wireless has become a very large issue across the nation.

APCO and NENA are starting to work together. The APCO foundation will be putting out grant information soon for counties to apply for as part of the Nextel Foundation support to E911. They have about \$3.7 million to put towards the PSAPs for Phase II implementation.

**NEW Business:**

A national program called the Highway Watch Program has come to Washington. The program has truckers contact emergency personnel to report emergencies, possible terrorist attacks and any suspicious activities. The Washington State Patrol has trained 35 truck drivers to respond to these kinds of emergencies. For more information contact 1-877-872-7233 or 1-877-USA-SAFE. This is also the number that the truck drivers will call with non-emergency issues or incidents. Bob Oenning stated that if this is going to be an on-going project or training program, maybe the state office Public Education program might be able to do a brochure with all the information. There was also a suggestion to the State Patrol to send out a notice to all the PSAP's notifying them of this program.

There was a call for any County Coordinators that have procedures in place regarding the Amber Alert calls, to please forward them to the rest of the state. Clark County does have a procedure in place. They will send it to the state office and it will be forwarded to all County Coordinators.

The calendar for the year 2003 for the Advisory Committee meetings and Wireless meetings was gone through to confirm dates. The Wireless meeting conflict with the Coordinator Forum in March will be talked about at the Wireless workgroup and Marlys will contact Teresa Lewis with the decision. The committee decided to not have an Advisory Committee meeting in June of 2003. The committee decided to not have a Wireless workgroup meeting in August of 2003.

Marlys Davis asked if anyone was interested in being on the Public Education committee. She will be stepping down as the chair of this committee. If you are interested please contact Penelope Cassidy at the state office, [P.Cassidy@emd.wa.gov](mailto:P.Cassidy@emd.wa.gov) or at (253) 512-7016. There was a request for new public education materials to be created.

Bob Oenning announced that Dan LaRoche has resigned from the Advisory Committee.

***The next meeting will be held THURSDAY, NOVEMBER 21, 2002 at THE RADISSON SEATAC HOTEL.***

**ACTION ITEMS:**

***Dan Aycock motioned to approve the minutes from the September 19, 2002 meeting as amended. Jim Quackenbush seconded the motion. The motion carried.***

***The State Office to follow up with WSP on the Highway Watch Program with public education materials.***